

# School Safety Checklist

The School Safety Checklist is divided into three specific sections allowing school officials to focus on designated areas to secure. Review the questions below to develop your school's security plan and ensure the safety of students and staff.

## SCHOOL

## STUDENTS

## COMMUNITY

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Do staff undergo training to help them distinguish when a situation is dangerous?   | <input type="checkbox"/> Do students have access to groups/classes on anger management, suicide prevention, anti-bullying, etc.?  | <input type="checkbox"/> Do you have a designated school security administrator to review school security quarterly? What is working and what is not working? Are they collaborating with the necessary community members to ensure a streamline procedure during an emergency? |
| <input type="checkbox"/> Would staff be prepared to handle a dangerous situation with a student, parent or intruder?   | <input type="checkbox"/> Are students attending school violence prevention training on a yearly basis?  | <input type="checkbox"/> Do parents participate in monthly or quarterly safety meetings? Parents receiving safety newsletter/emails?  |
| <input type="checkbox"/> What de-fusing/de-escalation training does staff receive and have they received it recently?  | <input type="checkbox"/> Are there posters and displays in the school promoting acceptance and anti-discrimination of others?   | <input type="checkbox"/> Does the school network with Police or other EMS personnel? Does the school promote these relationships with honorary lunches or celebrations?   |
| <input type="checkbox"/> What technologies do you have in place to help improve the overall safety of your school? Cameras, Bus GPS, Apps, School helpline, etc.       | <input type="checkbox"/> Is there a school safety club? Fundraiser to raise funds for improved school security. School activities that promote school safety like an art contest with a theme of school safety.                                 | <input type="checkbox"/> Does your SRO attend annual and current trainings to stay up to date on school safety situations?  |
| <input type="checkbox"/> Do teachers know and follow a classroom procedure when there is an intruder alert? Are they covering their door window?                       | <input type="checkbox"/> Are all school visitors being funneled through the main entrance? Is the entrance being supervised by a monitor? Are all other outside doors leading to the school locked? No doors should be propped open to outside. | <input type="checkbox"/> Has the school established shelter outside of the school setting in case of emergency and the necessity of relocation?   |
| <input type="checkbox"/> Does the school utilize security cameras? Are there enough, are they in the best placement, in working order, being monitored as needed, etc. | <input type="checkbox"/> Are there school programs such as: DARE, SEE SOMETHING SAY SOMETHING, Operation Safe Stop, etc.  |   |
| <input type="checkbox"/> Is your school participating in at least 2 school intruder drills per school year?  |   |   |
| <input type="checkbox"/> Have maintenance repairs been completed in a timely manner to ensure classroom security?  |   |   |